

**EPIPHANY LUTHERAN PRESCHOOL  
EXTENDED CARE FOR 2010-11**

Please look over the attached information sheet and Registration Form for our **Extended Care Program offered for the 2010-11 school year**. If you are interested in enrolling your child simply **fill out the attached registration form with a one time \$30.00 registration fee and return it to the Epiphany Preschool office as soon as possible in order to hold a place for your child**. Parents will be billed this weekly rate with their monthly tuition.

If you decide to use the Extended Care on a **drop-in basis**, there will be an additional **\$5.00/month charge added to your monthly bill**. Make sure you are aware if you use this on a drop-in basis how important it is to give our Preschool office enough prior notice to allow us to have the proper staff in place. Office # (713) 896-1316. Parents using drop-in care will be billed at the end of each month with tuition, with the exception of May which will be billed bi-monthly.

We hope this program helps parents needing the extra hours for their children.

**Hours offered:**

**Pre-K & Preschool 3's – 7-9 am & 2-4:30 pm**  
**MDO 1 & 2's                    - 8-9 am & 2-3:00 pm**

<b>Hours per week</b>	<b>Fixed Weekly Charge</b>
Up to 1 hour	\$10
Up to 4 hours	\$25
Up to 7 hours	\$30
Up to 10 hours	\$40
Up to 15 hours	\$55
Up to 20 hours	\$70
20+ hours	\$75

## Epiphany Lutheran Preschool Extended Care Rates

Nancy Danna, Director

(713) 896-1316, [ndanna@elcsh.org](mailto:ndanna@elcsh.org)

Our extended care rates are as follows:

Hours per week	Fixed Weekly Charge
Up to 1 hour	\$10
Up to 4 hours	\$25
Up to 7 hours	\$30
Up to 10 hours	\$40
Up to 15 hours	\$55
Up to 20 hours	\$70
20+ hours	\$75

1. Extended care program is available from 7:00-9:00am & 2:00-4:30 pm, Monday – Friday.  
**The Drop in service is only available when cleared through the preschool office prior to use. (713) 896-1316**
2. Only those students who attend Epiphany Lutheran Preschool will be eligible for the Preschool Extended Care.  
No transportation is provided for the Extended Care Program.
3. The Extended Care Program will be CLOSED during the following days for the 2010-2011 school year:
  - a. Closed summer months through August 25, 2010
  - b. Labor Day, September 6, 2010
  - c. Student School Holiday, October 11, 2010
  - d. Thanksgiving Holidays, November 22-26, 2010
  - e. Christmas Holidays, December 20 – January 4, 2011
  - f. Martin Luther King Day, January 17, 2011
  - g. President’s Day School Holiday, February 21, 2011
  - h. Spring Break, March 14-18, 2011
  - i. Easter Holidays, April 22 & 25, 2011**NOON RELEASES DURING 2010-11 SCHOOL YEAR:**  
Noon release, December 17, 2010 (Before care offered)  
Noon release, last school day, May , 2011 (Before care offered)
4. **LATE FEE:** When a student is not picked up from the Extended Care Program by 4:30 pm, there is a late fee of \$1.00 per minute per child charged to their account.

**Epiphany Lutheran Preschool  
 Extended Care Program Registration Form  
 2010-2011 Preschool Year**

The Extended Care program is for all students, Preschool 3 & Pre-K who attend Epiphany Lutheran Preschool and need to stay at ELP before or after classes.

**Since we staff for the planned number of students, we need parents to fill out this registration form to hold a spot for your child. (The Drop in service is only available when cleared through the preschool office prior to use.)**

**Check desired choices:**

**Age: 3 or 4 years old by Sept. 1, 2010 (and potty-trained)  
 Registration fee to accompany this application: \$30.00**

**BEFORE CARE: Circle days / Check desired times**

M W 3's Preschool \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am  
 T Th 3's Preschool \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am  
 T W Th 3's Preschool \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am  
 T W Th Pre-K \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am  
 M T W Th Pre-K \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am  
 Friday 3 or 4's \_\_\_\_\_ 8-9:00 am OR \_\_\_\_\_ 7-9:00 am

**AFTER CARE: Circle days / Check desired times**

M W 3's Pres. \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm  
 T Th 3's Pres. \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm  
 T W Th 3's Pres. \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm  
 T W Th Pre-K \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm  
 M T W Th Pre-K \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm  
 Friday 3 or 4's \_\_\_\_\_ 2-3:00 pm OR \_\_\_\_\_ 3-4:30 pm OR \_\_\_\_\_ 2-4:30 pm

Name of Child \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent's Names \_\_\_\_\_ & \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone ( ) \_\_\_\_\_ Work Phone (2<sup>nd</sup> contact) \_\_\_\_\_

E-Mail address: \_\_\_\_\_ Reg. Check/Cash \_\_\_\_\_

**Epiphany Lutheran Preschool  
MDO Extended Care Program Registration Form  
2010-2011 Preschool Year**

The Extended Care program is for all students, MDO 1 & 2's who attend Epiphany Lutheran Preschool and need to stay at ELP before or after classes.

**Since we staff for the planned number of students, we need parents to fill out this registration form to hold a spot for your child. (The Drop in service is only available when cleared through the preschool office prior to use.)**

**Check desired choices:**

**Age: 1 or 2 years old by Sept. 1, 2010**

**Registration fee to accompany this application: \$30.00**

**BEFORE CARE: Circle days / Check desired times**

M W 1's MDO \_\_\_\_\_ 8-9:00 am

T Th 1's MDO \_\_\_\_\_ 8-9:00 am

M W 2's MDO \_\_\_\_\_ 8-9:00 am

T Th 2's MDO \_\_\_\_\_ 8-9:00 am

**AFTER CARE: Circle days / Check desired times**

M W 1's MDO \_\_\_\_\_ 2-3:00 pm

T Th 1's MDO \_\_\_\_\_ 2-3:00 pm

M W 2's MDO \_\_\_\_\_ 2-3:00 pm

T Th 2's MDO \_\_\_\_\_ 2-3:00 pm

Name of Child \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent's Names \_\_\_\_\_ & \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone ( ) \_\_\_\_\_ Work (2<sup>nd</sup> contact) \_\_\_\_\_

E-Mail address: \_\_\_\_\_ Reg. Check/Cash \_\_\_\_\_